

Village of Dorchester Board of Trustees Minutes

October 5, 2020

The regular meeting of the Village of Dorchester Board of Trustees was held Monday, October 5, 2020 at the Dorchester Fire Hall and via Zoom and was called to order at 7:05 p.m. Chairperson Andrea Pracheil advised those present of the Open Meeting Act. Answering Roll Call were board members Matt Scholz, Roger Miller, Sarah Wenz, Kelly Vyhnalek and Chairperson Andrea Pracheil. (All motions carried are unanimous "for" unless otherwise noted) Also in attendance were Gloria Riley, Clerk-Treasurer; Jen Kasl, Deputy Clerk; Bret Cerny, Assistant Utilities Superintendent; Atty Timothy Kubert, Hoffschneider Law; Brant Pracheil, Fire Chief; and Deputy Vogel, Saline County Sheriff's Department. Jeff Buttermore and Emily Bausch, Olsson, were present via Zoom. Advance Notice of the meeting was posted at the Dorchester US Post Office; First State Bank, NE; Village of Dorchester Office and *The Crete News*.

1- & 6-Year Plan Public Hearing

Motion made by Miller, seconded by Scholz to open the hearing. Motion carried. Consideration and discussion was held on the One- and Six-Year Street Improvement Plan, 2021-2026. Motion was made by Scholz, seconded by Wenz to close the hearing. Motion carried. Motion made by Wenz, seconded by Vyhnalek to approve the One- and Six-Year Street Improvement Plan as presented. Motion carried.

RESOLUTION 2020-06

WHEREAS, The Village of Dorchester, Nebraska, has conducted a public hearing in accordance with the requirements of the Board of Public Roads Classification and Standards,


NOW, THEREFORE, be it resolved by the Chairperson and Village Board that the One and Six Year Plan for streets as presented at said public hearing has been accepted and approved.


Chairperson

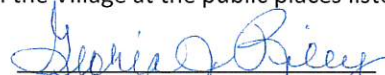
CERTIFICATE OF RECORDING OFFICER

The undersigned, duly qualified and acting Village Clerk of the Village of Dorchester, Nebraska, does hereby certify that the above resolution was adopted at a legally convened meeting of the Village held on the 5th day of October 2020 and further, that such a resolution has been fully recorded in the proceedings and records in the office of the Village Clerk.

IN WITNESS WHEREOF, I have hereunto set my hand this 5th day of October 2020.


Village Clerk

The undersigned, duly qualified and acting Village Clerk of the Village of Dorchester, Nebraska, does hereby certify that the notice of public hearing was posted in the Village at the public places listed below at least ten (10) days prior to the public hearing.


Village Clerk

Locations where the Public Hearing Notice was posted:

Dorchester Village Hall
First State Bank, NE
Dorchester US Post Office

The notices were posted on September 18, 2020

Motion made by Wenz, seconded by Vyhnalek to accept, and approve Resolution 2020-06. Motion carried.

Motion made by Pracheil, seconded by Wenz to allow items #1-#3 on the Consent Agenda. Motion carried. Regarding #4 – Clerk's Report, it was requested to close the office on October 14, while Clerk-Treasurer Riley and Deputy Clerk Kasl attend a virtual training. Request was approved. Utility Report – transformer to be moved will be discussed on the agenda later. Motion made by Scholz, seconded by Vyhnalek to accept #4 Consent Agenda item. Motion carried.

Deputy Vogel reported that the thefts from downtown are still being investigated. Fire Chief Pracheil had two items to report. First, there is an old ambulance that needs to be sold, and they would like to list it on Big Iron. This will be discussed later during the agenda items. Second, they will be electing officers at their November 16th meeting, and request that a board member be present to run the meeting. Scholz indicated that he should be able to attend.

Old Business: Splash pad is closed and has been winterized. Cerny reported that the Splash Pad continues to be slimy, and believes the water is not draining quickly enough from the two new features. There are 220V outlets, so a hotsty will be used to see if it helps.

New Business: Jeff Buttermore reported that the Infrastructure Improvement Project Contracts are ready to sign. They have been reviewed by Hoffschneider Law and found to be sufficient. Pracheil met with the Valley contractors earlier today to discuss change orders that will need to be done by Valley, as there were several items left off the contracts. Motion made by Miller, seconded by Scholz to approve the Valley contracts for both the 4.16 kV Distribution Line Extension - North URD & South Distribution Extension - Burkey Farms projects, with the understanding there will be change orders to follow. Motion carried.

Emily Bausch, Olsson, went over the VRBA Pay Application #6 and Change Order #6. Money from SRF can be used for part of it. Motion made by Vyhnaek, seconded by Miller to approve Pay App #6 and Change Order #6. Motion carried.

Consideration and discussion of Code Compliance Review, Application and Contract was held. Craig Bontrager was unable to attend the meeting but spoke with Chairperson Pracheil via phone prior. He is willing to serve as zoning administrator and building inspector, as well as performing code compliance and vacant nuisance property duties, and indicated he would like a salary of \$12,000-\$13,000 per year. Motion made by Wenz, seconded by Vyhnaek to negotiate a contract with Bontrager for six months, paid at \$1,000 per month. Motion carried. Miller stated he would like to see the village provide Bontrager with a laptop to perform his work on if he accepts the position.

Discussion to adopt Ordinance No. 2020-703 to amend Ordinance No. 2020-702, Utility Revenue Bond for Electrical, Water and Wastewater was held. Motion made by Miller, seconded by Wenz to waive the three-reading rule. Motion carried. Chairperson Pracheil introduced Ordinance No. 2020-703:

ORDINANCE NO. 2020-703

AN ORDINANCE AMENDING ORDINANCE NO. 2020-702 WHICH AUTHORIZED THE ISSUANCE OF COMBINED UTILITIES REVENUE BONDS, SERIES 2020, OF THE VILLAGE OF DORCHESTER, NEBRASKA, TO INCREASE THE AUTHORIZED PRINCIPAL AMOUNT OF SAID BONDS TO AN AMOUNT OF NOT TO EXCEED FOUR HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$425,000) AND ORDERING THE ORDINANCE PUBLISHED IN PAMPHLET FORM.

Motion made by Miller, seconded by Scholz to adopt Ordinance No. 2020-703. Motion carried.

Planning commission needs at least two regular members to replace previous members who have left. John Yeackley and Nancy Tellez are both willing to serve as full-time members, with Bret Cerny serving as alternate. Motion made by Wenz, seconded by Vyhnaek to approve Yeackley, Tellez and Cerny as new planning commission members. Motion carried.

Consideration and discussion held on Resolution No. 2020-07:

RESOLUTION NO. 2020-07
Surplus Property Declaration

WHEREAS, the Village of Dorchester has authority under Nebraska Revised Statute 17-503.02 and Section 8-104.01 of the Municipal Code of the Village of Dorchester, to order the sale of Village owned personal property through the adoption of a resolution by the Village Board directing the sale and the manner and terms of the sale, and

WHEREAS, the Village of Dorchester has personal property with a fair market value of less than \$5,000.00, described as set forth below, that is hereby declared to be surplus property and the same is hereby directed to be sold at the direction of the Utilities Superintendent using the services of Big Iron Auctions.

Ambulance 1994 Ford Cargo Cutaway Van E 350, VIN: 1FDKE30M6RHB29708

WHEREAS, the Village of Dorchester will sell said personal property after a notice of sale has been posted in three prominent places within the Village for a period of no less than seven (7) business days prior to the sale of such property.

NOW, THEREFORE, BE IT RESOLVED by the Chairperson and Board of Trustees of the Village of Dorchester that the above described surplus personal property be sold after notice of such sale has been posted in three prominent places within the Village for a period of not less than seven (7) business days prior to the sale of such property. Said notice shall give a general description of the surplus property offered for sale and state the terms and conditions of such sale.

PASSED AND APPROVED this 5th day of October, 2020.

Andrea Pracheil
Andrea Pracheil, Village Board of Trustees Chairperson

ATTEST: Gloria J. Riley
Gloria J. Riley, Village Clerk

Profit from the sale of the ambulance will go back to the fire department for supplies. Motion made by Miller, seconded by Vyhnalek to approve Resolution 2020-07. Motion carried.

Discussion was held on the location of the Recycle Trailer. There has been a lot of items left next to the recycle trailer and possibly people from other towns using it. The Village is having to haul away and pay for large items that need to be taken to the dump instead. Individual recycling totes would not be cost efficient for residents. The trailer will be moved to see if it helps. Letters will be sent with utility bills to let residents know of the change when it takes place.

Consideration and discussion to Rock Alleys was held. The alleys are full of ruts from people driving through them after it rains. Bret Cerny will get quotes to see how much it would cost to rock them.

The transformer at West 11th and Wagner is sitting on the sewer repair and will need to be moved. City of Crete can move it for \$3,500. Motion made by Miller, seconded by Wenz to hire City of Crete to move the transformer. Motion carried.

The domain name will expire on October 29th. Renewal terms of 1, 2, 3, 5, or 9 years are available. The previous contract was for 3 years. Motion made by Miller, seconded by Wenz to renew the domain name for 1 year. Motion carried (4-1).

Consideration and discussion regarding past due account. Motion made by Wenz, seconded by Miller to direct Hoffschneider Law to file lawsuit to collect. Motion carried.

Discussion on the nuisance property. There has been no progress in cleaning up, there is a trailer always parked on the street, and a commercial business is being run out of the residence. Motion made by Wenz, seconded by Miller to direct Hoffschneider Law to send a Code Compliance letter regarding these issues. Motion carried.

A letter of Agreement for Dorchester Community Facilities Master Plan was received. Motion made by Vyhnalek, seconded by Miller to accept the agreement. Motion carried.

Having no further discussion, motion was made by Scholz, seconded by Wenz, to adjourn. Motion carried at 8:24 p.m. The next regular meeting will be held Monday, November 2, 2020 at 7:00 p.m. at the Fire Hall.

Signed Chairman: Andrea Pracheil

Written by Deputy Clerk: Jennifer Kasl

Accepted by Clerk / Treasurer: Gloria J. Riley

I, Gloria Riley, Clerk for the Village of Dorchester, hereby certify that the preceding minutes are a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees of the Village of Dorchester October 5, 2020. The minutes are available at Village Hall and the shortened version was published in The Crete News.

Clerk / Treasurer: Gloria J. Riley