

Village of Dorchester Board of Trustees Minutes

March 1, 2021

The regular meeting of the Village of Dorchester Board of Trustees was held Monday, March 1, 2021 at the Dorchester Community Hall and was called to order at 7:08 p.m. Chairperson Andrea Pracheil advised those present of the Open Meetings Act. Answering Roll Call were board members Matt Scholz, Roger Miller, Sarah Wenz, Kelly Vyhnaelek and Chairperson Andrea Pracheil. (All motions carried are unanimous "for" unless otherwise noted) Also in attendance were Gloria Riley, Clerk-Treasurer; Jen Kasl, Deputy Clerk; Bret Cerny, Asst. Utilities Superintendent; Atty. Timothy Kubert, Hoffschneider Law; Craig Bontrager, Code Compliance; Kristi Nohavec and Stacy Feit, Leo A Daly; Craig Bergmeyer and Matt Smith, Festival Committee; Randy Hellbusch, NeRWA; and Donna Parks, Donna's Hair Creations. Advance Notice of the meeting was posted at the Dorchester US Post Office; First State Bank, NE; Village of Dorchester office and in *The Crete News*.

Motion made by Pracheil, seconded by Miller to approve Consent Agenda Items #1-#3 and pull #4 for discussion. Motion carried. Discussion was held regarding department reports. Permission granted to close the office March 17-19 to allow staff to attend virtual classes. Motion made by Wenz, seconded by Vyhnaelek to accept item #4 on the Consent Agenda. Motion carried.

Sheriff's Report: One person has been arrested in connection with the ATM theft case, and warrants are out for remaining suspects. The case is now strictly federal and is no longer being handled by the local sheriff's department. Fire Report: Two new members to be approved tonight. There will be a brisket sandwich to go meal on March 6. See Facebook for more details. Code Compliance: Bontrager gave updates on letters sent and clean-up that has taken place. A key to the library will be given to him to allow evening/weekend work in town. It is his responsibility to find nuisances around town, and to follow up on any that are reported to him by the village board or staff as well. Nuisance letters should be sent certified, either by the office staff, or by Bontrager, who will be reimbursed monthly.

Unfinished Business: Discussion and consideration of monthly Covid-19 Review. Nothing new to report.

All requested information was received from Farmers Cooperative for their water permit. Village utility staff will work closely with construction crews to ensure work is done in accordance with the guidelines set forth by the village and Olsson.

New Business: Kristi Nohavec and Stacy Feit, Leo A Daly, presented information on the potential Master Plan to incorporate new facilities for the community building, fire hall, library, and city shop. No discussion was held.

Consideration and Discussion was held regarding two new applicants for the fire department and rescue squad. Motion made by Miller, seconded by Scholz to approve both applicants. Motion carried.

Craig Bergmeyer and Matt Smith presented the plan for the 4th of July celebration. Components could be dropped, depending on the Covid situation as the time draws nearer. Motion made by Miller, seconded by Scholz to donate \$7,500 out of the keno account for the fireworks show. Motion carried.

Discussion was held with Donna Parks regarding the creation of a newly established lease agreement. Atty Kubert will make the requested changes and present a new agreement for both parties to sign.

Consideration and discussion on Ordinance #2021-002. Motion made by Miller, seconded by Vyhnaek to waive the 3 reading rule. Motion carried. Motion made by Miller, seconded by Wenz to adopt Ordinance #2021-002. Motion carried.

ORDINANCE NO 2021-002

VILLAGE OF DORCHESTER, SALINE COUNTY, NEBRASKA

AN ORDINANCE TO ADD A SECTION 3-009 TO THE DORCHESTER MUNICIPAL CODE TO ESTABLISH LIABILITY FOR NEW OR DAMAGED UTILITY METERS, TO PROVIDE FOR THE REPEAL OF ALL ORDINANCES OR PARTS THEREOF IN CONFLICT HEREWITH; TO PROVIDE FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM; AND TO PROVIDE FOR A TIME WHEN THIS ORDINANCE SHALL TAKE EFFECT.

Randy Hellbusch, NeRWA, presented information on a water and sewer rate study. He will get rates from comparable towns and the board will review them at next month's meeting.

Wenz introduced Resolution 2021-01. Motion made by Miller, seconded by Vyhnaek to approve Resolution 2021-01. Motion carried.

RESOLUTION NO. 2021- 01

HOBBYIST PERMIT FEE RESOLUTION

A RESOLUTION BY THE CHAIRPERSON AND VILLAGE BOARD OF THE VILLAGE OF DORCHESTER, NEBRASKA, TO SET OR MODIFY RATES FOR HOBBYIST PERMITS UNDER DORCHESTER MUNICIPAL CODE SECTION 4-303.

BE IT RESOLVED, that Section 4-303(3) of the Revised Municipal Code of the Village of Dorchester, Nebraska, allows for the Village Board of the Village of Dorchester to set by resolution the fee for a hobbyist permit. The Village Board sets the rate as follows:

- Hobbyist Permit: \$50

Andrea Pracheil, Board Chairperson

ATTEST:

Gloria J. Riley, Village Clerk

(SEAL)

Miller introduced Ordinance 2021-001. Motion made by Vyhnalek, seconded by Miller to waive the 3 reading rule. Motion carried. Motion made by Scholz, seconded by Vyhnalek to approve Ordinance 2021-001. Motion carried.

ORDINANCE NO. 2021-001

AN ORDINANCE TO AMEND SECTION 8-201 SIDEWALKS OF VILLAGE OF DORCHESTER MUNICIPAL CODE; TO PROVIDE FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM; TO PROVIDE FOR A TIME WHEN THIS ORDINANCE SHALL TAKE EFFECT.

Vyhnalek introduced Resolution 2021-02. Motion made by Scholz, seconded by Wenz to approve Resolution 2021-02. Motion carried.

RESOLUTION NO. 2021-02

PUBLIC WORKS SNOW REMOVAL RESOLUTION

WHEREAS, the Village of Dorchester has determined it is in the best interest of the Village to establish and adopt a policy for snow removal by the Village:

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Governing Body of the Village of Dorchester that the following snow removal policy be hereby adopted:

1. When there is two (2) inches of snowfall or more in any twenty-four (24) hour period, the Village Public Works shall clear Washington Avenue from the BNSF Railroad crossing north to the intersection of 12th Street; and 9th Street from Washington Avenue to West Line Street.
2. When there is four (4) inches of snowfall or more in any twenty-four (24) hour period, the Village Public Works shall also clear the Village residential streets and drifted areas.

PASSED AND APPROVED this 1st day of March, 2021

Andrea Pracheil, Chairperson

ATTEST:

Gloria J. Riley – City Clerk

(SEAL)

Consideration and Discussion of Administrative, and Commissions and Boards Section 1 & 2. Atty. Kubert will review board requirements and report at the next board meeting.

Consideration and Discussion of Fees for Application for Excavation/Right of Way Access Permit and Village Fee Schedule. The board directs Atty. Kubert to draw up a resolution to set a fee of \$75 for the Excavation/Right of Way permit which will amend Sec 8-605 of Ordinance 2020-697. Miller would like more specific information on the service charges and how they are being used.

Discussion was held on board concerns relating to commercial businesses on residential properties. The board is to compile a list of conditional uses that they feel should be allowable in R-1 and R-2 zones with the proper permits, and Atty. Kubert will go over them next month.

Consideration and discussion was held on the Order of Default Judgment, Case ID: CI 20 414. Motion made by Wenz, seconded by Miller to send the case to collections. Motion carried.

Consideration and discussion was held on Summer Help Advertisements and Applications. Ads will be run immediately in the newspaper, and any applicants will be reviewed at the April meeting.

Having no further discussion, motion was made by Wenz, seconded by Miller, to adjourn. Motion carried at 9:32 p.m. The next regular meeting will be held Monday, April 5, 2021 at 7:00 p.m. at the Community Hall.

Signed Chairman: Andrea Blachnik
Written by Deputy Clerk: Jennifer Kasl
Accepted by Clerk / Treasurer: Gloria J. Riley

I, Gloria Riley, Clerk for the Village of Dorchester, hereby certify that the preceding minutes are a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees of the Village of Dorchester March 1, 2021. The minutes are available at Village Hall and the shortened version was published in The Crete News.

Clerk / Treasurer: Gloria J. Riley