

## Village of Dorchester Board of Trustees Minutes

June 7, 2021

The regular meeting of the Village of Dorchester Board of Trustees was held Monday, June 7, 2021, at the Dorchester Community Hall and was called to order at 7:06 p.m. Chairperson Pro-Tem Matt Scholz advised those present of the Open Meetings Act. Answering Roll Call were board members Matt Scholz, Roger Miller, Kelly Vyhnaelek, and Sarah Wenz. Chairperson Andrea Pracheil was excused. Also in attendance were Gloria Riley, Clerk-Treasurer; Jen Kasl, Deputy Clerk; Marvin Kasl, Utilities Superintendent; Atty. Timothy Kubert, Hoffschneider Law, P.C., LLO; Suzanne Brodine, Olsson; Ken Halvorsen, NeRWA; Craig Vyhnaelek, Vyhnaelek Insurance; Deputy Cortez, Saline County Sheriff's Department; and Craig Bontrager, Code Compliance. Advance Notice of the meeting was posted at the Dorchester US Post Office; First State Bank, NE; Village of Dorchester office and in *The Crete News*.

Discussion was held on the updated claims. Motion made by Vyhnaelek, seconded by Miller to approve Consent Agenda Items #1 - #4. Motion carried.

Sheriff's Report: Discussion was held on village ordinances and enforcement. Deputy Cortez advised that all incidents should be reported immediately. All residents are asked to call the dispatch number or 911 if there is an issue.

Fire Report: Nothing to report.

Public Hearing: Motion made by Wenz, seconded by Miller, to open a Public Hearing for consideration and discussion of American Rescue Plan (ARP) Act Funds for water, wastewater, and broadband infrastructure projects. Motion carried. Suzanne Brodine presented an update on funding availability, deadlines, and uses. Additional funding may become available in 2023 to complete projects started with the ARP Act Funds. Motion made by Scholz, seconded by Vyhnaelek to close the Public Hearing. Motion carried at 7:29 p.m.

Unfinished Business: Discussion and consideration of monthly Covid-19 Review. Nothing new to discuss.

Consideration and discussion was held on the Six-month Code Compliance Contract for Craig Bontrager. Motion made by Wenz, seconded by Miller to approve the contract. Motion carried.

Chairperson Pracheil arrived at 7:31 p.m.

Discussion was held on cemetery mowing options. Clean Cut out of Wilber gave a quote of \$750 for one time mowing and weed eating to start and will re-evaluate price once it has been completed. Motion made by Miller, seconded by Vyhnaelek to have Clean Cut mow once and see how it goes and to have Marvin check on mower prices for a 54"-60" deck commercial zero-turn mower. Motion carried.

Consideration and discussion of Administrative and Commissions and Boards Code Section 1 & 2 Review. Nothing to report at this time. Tabled until next meeting.

Consideration and discussion of Board concerns relating to Commercial Businesses on Residential Properties – Permitted Use, Conditional Use Permits. Chairperson Pracheil gave the board's recommendations of conditional uses that they feel should be allowable in R-1 and R-2 zones with the proper permits to Clerk-Treasurer Riley. She will forward to Keith Marvin Consultants for review and then forward to Atty Kubert.

New Business: Ken Halvorsen gave an update of the NeRWA Financial – Managerial Water System Assessment.

Craig Bontrager gave the Code Compliance Report. He has a crew that will be assisting with clean-up on one property. Next step for unanswered letters is signs posted on the property. He will check into having signs similar to the ones Crete uses made up. Cale Olson may be able to do this for us. The clean up week was successful. Bontrager would recommend a fall clean up day as well. There have been numerous complaints of people speeding down 10<sup>th</sup> street. Marvin will check into the radar speed limit signs.

Consideration and discussion for one-year approval of Line of Credit, First State Bank. Motion made by Scholz, seconded by Wenz to secure a line of credit of \$200,000 from First State Bank. Motion carried.

Discussion was held on the request to hold a ceremony for the Last Civil War Union Soldier in Saline County on September 18, 2021, at 10 a.m. Motion made by Wenz, seconded by Vyhnalesk to approve the ceremony. Motion carried.

Atty Kubert presented the Shared Cost Contract for the Dorchester Infrastructure Improvements – 5kV Coop Feeder project. Motion made by Wenz, seconded by Scholz to approve the contract. Motion carried. Contract will be forwarded to Farmers Cooperative for signature.

Discussion was held on the Interlocal Agreement with the Saline County Law Enforcement. Motion made by Pracheil, seconded by Wenz to direct Atty. Kubert to send a letter to the Saline County Sheriff's Department to get their stance on ordinance enforcement in writing. Motion carried.

Craig Vyhnalesk, Vyhnalesk Insurance, went over the insurance policy renewal. Motion made by Scholz, seconded by K. Vyhnalesk to approve the policy and invoice as is, and have C. Vyhnalesk check on higher deductibles. Motion carried.

Consideration and discussion of the Fee Schedule and addition of a Food Truck Permit Fee. Board would like to adopt a Food Truck Permit fee of \$25/day or \$100 annually, with proof of insurance of no less than \$300,000. Atty Kubert will prepare the language for the code book for consideration next month. Kona Ice is scheduled to be in town for a baseball/softball fundraiser on June 14<sup>th</sup>. The fee will be waived since the ordinance has not been officially adopted at this time.

Consideration and discussion of Clerk/Treasurer Retirement was held. Motion made by Vyhnalesk, seconded by Wenz to accept Riley's resignation. Motion carried. The appointment of a new Clerk/Treasurer and office staffing needs will be discussed at a special meeting to be held on June 15, 2021, at 7:30 p.m. at the community building.

Having no further discussion, motion was made by Wenz, seconded by Vyhnalesk, to adjourn. Motion carried at 9:04 p.m. The next regular meeting will be held Wednesday, July 7, 2021, at 7:00 p.m. at the Community Hall.

Signed Chairman: Andrea Pracheil

Written by Deputy Clerk: Angie Kase

Accepted by Clerk / Treasurer: Gloria J. Riley

*I, Gloria Riley, Clerk for the Village of Dorchester, hereby certify that the preceding minutes are a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees of the Village of Dorchester June 7, 2021. The minutes are available at Village Hall and the shortened version was published in The Crete News.*

Clerk / Treasurer: Gloria J. Riley