

**Village of Dorchester Board of Trustees Special Meeting
June 15, 2021**

A Special Meeting of the Village of Dorchester Board of Trustees was held June 15, 2021, at the Dorchester Community Hall, and was called to order at 7:37 p.m. Chairperson Andrea Pracheil advised those present of the Open Meeting Act. Answering Roll Call were board members Andrea Pracheil, Roger Miller, Matt Scholz, and Sarah Wenz. Kelly Vyhnalek was excused. Also in attendance was Jen Kasl, Deputy Clerk. (All motions carried are unanimous "for" unless otherwise noted). Advance notice of the meeting was posted at the Dorchester US Post Office, First State Bank, NE and Village Hall.

The purpose of the meeting was consideration of Appointment of new Village Clerk-Treasurer and discussion of Village office staffing needs.

Motion made by Wenz, seconded by Scholz, that the position of Village Clerk-Treasurer is not required to be posted, if all board members agree that the current Deputy Clerk will take over the position of Clerk-Treasurer. Motion carried.

Kelly Vyhnalek arrived at 7:40 p.m.

Motion made by Scholz, seconded by Wenz, to enter closed session with all board members and Jen Kasl, for the purpose of evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting, for a period of no longer than 20 minutes. Motion carried at 7:41 pm. Session was opened at 8:05 p.m. No formal action was taken during closed session.

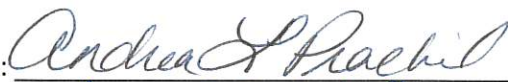
Motion made by Wenz, seconded by Vyhnalek, to appoint Jennifer Kasl as the Village Clerk-Treasurer effective August 6, 2021, end of business day. Motion carried.

Motion made by Wenz, seconded by Miller, to set the pay for Clerk-Treasurer Kasl at \$15 per hour to be effective August 6, 2021, end of business day, and to be eligible for a raise during employee evaluations in September. Motion carried.

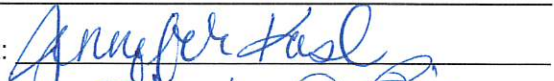
Consideration and discussion was held regarding office staffing needs. Motion made by Wenz, seconded by Scholz, to post an ad for full-time deputy clerk in the newspaper and on the website for a period of two weeks to start with. Starting pay will be \$12-\$14 per hour, based on experience, with a full benefits package. Motion carried.

Motion made by Scholz, seconded by Vyhnalek to adjourn the meeting. Motion carried. Meeting adjourned at 8:17 pm. Next regular meeting is July 7, 2021, 7:00 p.m., Community Hall.

Signed Chairperson:



Written by Deputy Clerk:



Accepted by Clerk / Treasurer:

