

## Village of Dorchester Board of Trustees Minutes July 7, 2021



The regular meeting of the Village of Dorchester Board of Trustees was held Wednesday, July 7, 2021, at the Dorchester Community Hall and was called to order at 7:06 p.m. Chairperson Pracheil advised those present of the Open Meetings Act. Answering Roll Call were board members Matt Scholz, Roger Miller, Kelly Vyhnaelek, Sarah Wenz and Chairperson Andrea Pracheil. Also in attendance were Gloria Riley, Clerk-Treasurer; Jen Kasl, Deputy Clerk; Marvin Kasl, Utilities Superintendent; Bret Cerny, Assistant Utilities Superintendent; Atty. Timothy Kubert, Hoffschneider Law, P.C., LLO; Craig Vyhnaelek, Vyhnaelek Insurance; Saline County Sheriff's Department; Brant Pracheil, Fire Chief; and Craig Bontrager, Code Compliance. Advance Notice of the meeting was posted at the Dorchester US Post Office; First State Bank, NE; Village of Dorchester office and in *The Crete News*.

Motion made by Miller, seconded by Wenz to approve Consent Agenda Items #1 - #4. Motion carried.

Sheriff's Report: The Sheriff's activity log was distributed. Nothing new to report.

Fire Report: Chief Pracheil reported they are working on the budget. The '94 truck is currently out of service, as it will be going to the mechanic. The fire department is working with the school to distribute smoke detectors to as many households as they can.

Unfinished Business: Discussion and consideration of monthly Covid-19 Review and Splash Pad. The flower was moved, which will hopefully help with the drainage and slickness issue. Cerny will try to get a hotsy to clean the splash pad concrete and the small buckets. More kids were on top of the park shelter and the park restrooms over the weekend and were messing with the cameras. J. Kasl will contact Dave Hessheimer to get a quote on replacing cameras with a new system.

Craig Vyhnaelek, Vyhnaelek Insurance, presented the new deductible options. Motion made by Wenz, seconded by Miller to take the highest deductibles presented on both the property and auto policies. Motion carried.

Discussion was held on cemetery mowing options. Clean Cut out of Wilber came out and mowed this week. It took approximately 13 hours for him to complete. Price would be \$900-\$1000 per mowing, and he would require a 2-year contract. M. Kasl presented several quotes for mowers. Motion made by Wenz, seconded by Scholz to approve option #5 and to authorize M. Kasl to order it using sales tax money up to \$13,000. Motion carried.

The ARPA application has been submitted to receive funds. No project had to be designated at this time; this is just the initial claim that Dorchester is interested in receiving funds.

Atty. Kubert presented the Administrative and Commissions and Boards requirements. Primary concern will be to establish a Library Commission and to talk to the Planning Commission about changing the title to include the Board of Adjustment. Discussion was also held on a Board of Health.

New Business: Craig Bontrager gave the Code Compliance Report. Motion made by Miller, seconded by Wenz, to declare 106 E. 10<sup>th</sup> a nuisance property so the next steps can be taken. Motion carried (3-2. Voting no were Scholz and Vyhnaelek.) Atty. Kubert will also check on the definition of abandoned properties so that Bontrager may begin pursuing those. Discussion continued on the speed signs to be placed by the school. Atty. Kubert distributed copies of the letter regarding the upcoming arraignment.

Johnson Service will begin working on sewer mains again, hopefully starting next week.

The Saline County Sheriff's Department responded to the letter from Hoffschneider Law requesting written notification on their stance on dealing with village ordinances. If we want to update our contract at this time, they are willing to do so. We will continue to evaluate the services being received before deciding to update the contract.

Discussion was held on the pre-budget information. The budget workshop will be held in August.

There have been several applications for the Deputy Clerk position. J. Kasl will begin calling applicants to set up interviews for next week. The ad will continue to run in the papers until the position has been filled.

Discussion on the parking ordinance was held. The utilities department will get the signs hung up at every inlet coming into town.

One bid to reset the cemetery stone was received. Motion made by Wenz, seconded by Miller to accept the bid. Motion carried. Payment will be out of the cemetery endowment fund in the general account.

Consideration and discussion was held regarding ACH payments for utility bills. Motion made by Wenz, seconded by Vyhnalek to proceed. Motion carried. Forms will be available on the website as well once the system is up and going.

Consideration and discussion was held on the Conditional Use Permit Agreement for 707 Washington Avenue. Motion made by Wenz, seconded by Miller to approve the Conditional Use Permit, and allow Andrea to sign once received. Motion carried.

Discussion was held on the Fee Schedule. Motion made by Scholz, seconded by Wenz, to waive the 3-reading rule for Ordinance 2021-06. Motion carried.

#### **ORDINANCE NO. 2021-06**

AN ORDINANCE TO AMEND SECTION 5-617 OF THE DORCHESTER MUNICIPAL CODE TO INCREASE FINES FOR PARKING VIOLATIONS; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM; TO PROVIDE FOR A TIME WHEN THIS ORDINANCE SHALL TAKE EFFECT.

Motion made by Scholz, seconded by Wenz, to adopt Ordinance 2021-06. Motion carried.

Consideration and discussion was held on the Food Truck Permit Fee. Motion made by Miller, seconded by Scholz, to waive the 3-reading rule for Ordinance 2021-07. Motion carried.

#### **ORDINANCE NO. 2021-07**

AN ORDINANCE TO REPEAL CHAPTER 5 ARTICLE NINE OF THE DORCHESTER MUNICIPAL CODE AND ADD NEW CHAPTER 5 ARTICLES NINE AND TEN RELATING TO FOOD TRUCKS AND PENALTIES FOR VIOLATIONS OF TRAFFIC REGULATIONS; TO REPEAL CONFLICTING ORDINANCES; AND TO PROVIDE FOR AN EFFECTIVE DATE THEREOF.

Motion made by Scholz, seconded by Miller, to adopt Ordinance 2021-07. Motion carried.

RESOLUTION NO. 2021-06

FOOD TRUCK DESIGNATED AREAS RESOLUTION

A RESOLUTION BY THE CHAIRPERSON AND VILLAGE BOARD OF THE VILLAGE OF DORCHESTER, NEBRASKA, TO DESIGNATE PERMITTED PARKING AREAS FOR FOOD TRUCKS UNDER DORCHESTER MUNICIPAL CODE CHAPTER 5, ARTICLE 9.

BE IT RESOLVED, that Chapter 5, Article 9 of the Revised Municipal Code of the Village of Dorchester, Nebraska, allows for the Village Board of the Village of Dorchester to designate by resolution areas owned by the Village of Dorchester where food trucks may operate with the appropriate permit. The Village Board designates these areas as follows:

- Between Depot Street to 8<sup>th</sup> Street on Washington Avenue
- The south side of the park along 7th Street
- Ball Park at Nerud Field



Andrea Pracheil, Board Chairperson

ATTEST:

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(SEAL)

Gloria J. Riley, Village Clerk

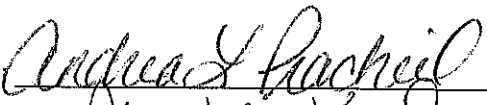
Motion made by Scholz, seconded by Vyhnalek, to adopt Resolution 2021-06. Motion carried.

Consideration and discussion of the Proposed Franchise Renewal Agreement with Zito Media. Board would like to see what pole agreements are currently in place, and payments that have been received for all communications companies in town. A breakdown of Acct 624 should be included in next month's reports. There are cables hanging around town. J. Kasl will check with Zito to see what the status of the project is.

Consideration and discussion of Board concerns relating to Commercial Businesses on Residential Properties – Permitted Use, Conditional Use Permits. There will be a public hearing for the planning commission on July 29, 2021, 5:00 p.m., at the Community Hall to consider the new matrix.

Having no further discussion, motion was made by Miller, seconded by Vyhnalek, to adjourn. Motion carried at 9:19 p.m. The next regular meeting will be held Monday, August 2, 2021, at 7:00 p.m. at the Community Hall.

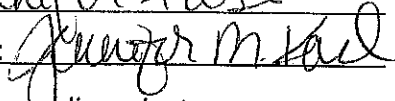
Signed Chairman:



Written by Deputy Clerk:



Accepted by Clerk / Treasurer:



*I, Gloria Riley, Clerk for the Village of Dorchester, hereby certify that the preceding minutes are a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees of the Village of Dorchester July 7, 2021. The minutes are available at Village Hall and the shortened version was published in The Crete News.*

Clerk / Treasurer:

