



**Village of Dorchester Board of Trustees  
Special Meeting Minutes - July 19, 2021**

A Special Meeting of the Village of Dorchester Board of Trustees was held Monday, July 19, 2021, at the Dorchester Community Hall, and was called to order at 5:33 p.m. Chairperson Andrea Pracheil advised those present of the Open Meetings Act. Answering Roll Call were board members Roger Miller, Kelly Vyhnaelek, Sarah Wenz, and Chairperson Andrea Pracheil. Matt Scholz had an excused absence. (All motions carried are unanimous "for" unless otherwise noted) Also in attendance was Jen Kasl, Deputy Clerk. Advance notice of the meeting was posted at the Dorchester US Post Office, First State Bank, NE and Village Hall.

Motion made by Vyhnaelek, seconded by Miller to enter Closed Session at 5:35 p.m. for the purpose of protection of the public interest and to discuss personnel matters, necessary here to prevent needless injury to the reputation of applicants for the Deputy Village Clerk position, none of whom have requested a public meeting, for a period not to exceed 30 minutes; and to allow the Board and Deputy Clerk Jen Kasl to attend. Motion carried (4-0-1). Session was opened at 6:06 p.m. No formal action was taken in closed session.

Interviews were held on all seven applicants by Chairperson Pracheil, Sarah Wenz and Deputy Clerk Jen Kasl last week. A recommendation to hire Dawn Zoubek as Deputy Clerk was given to the board. Motion was made by Miller, seconded by Vyhnaelek to hire Dawn Zoubek with a wage offered of \$13.50/hr. and consideration of a ninety-day performance raise by the board. A full benefit package is included. Motion carried 4-0-1. Chairperson Pracheil called Zoubek and she was not home but would contact Pracheil later in the night to ask further questions before accepting. Motion made by Wenz, seconded by Miller, to approve an offer to an alternate candidate in the event that Zoubek declined. Motion carried (4-0-1).

Having no further discussion, motion was made by Wenz, seconded by Vyhnaelek to adjourn. Motion carried at 6:17 p.m. (4-0-1)

Signed Chairman: Andrea Pracheil

Written by Deputy Clerk: Jennifer Kasl

Clerk / Treasurer: Jennifer M. Kasl

*I, Gloria Riley, Clerk for the Village of Dorchester, hereby certify that the preceding minutes are a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees of the Village of Dorchester on July 19, 2021. The minutes are available at Village Hall and the shortened version was published in The Crete News.*

Clerk / Treasurer: Jennifer M. Kasl