

Village of Dorchester Board of Trustees Minutes February 1, 2021

The regular meeting of the Village of Dorchester Board of Trustees was held Monday, February 1, 2021 at the Dorchester Community Hall and was called to order at 7:08 p.m. Chairperson Andrea Pracheil advised those present of the Open Meeting Act. Answering Roll Call were board members Matt Scholz, Roger Miller, Sarah Wenz, Kelly Vyhnaek and Chairperson Andrea Pracheil. (All motions carried are unanimous "for" unless otherwise noted) Also in attendance were Gloria Riley, Clerk-Treasurer; Jen Kasl, Deputy Clerk, Marvin Kasl, Utilities Superintendent; Atty. Timothy Kubert, Hoffschneider Law; and Craig Bontrager, Code Compliance. Bret Cerny, Asst. Utilities Superintendent and Justin Stark, Olsson Associates was present via Zoom. Advance Notice of the meeting was posted at the Dorchester US Post Office; First State Bank, NE; Village of Dorchester office and in *The Crete News*.

Motion made by Pracheil, seconded by Miller to approve Consent Agenda Items #1-#3 and pull #4 for discussion. Motion carried. Discussion was held regarding department reports. A money market account has been started for city sales tax. Monthly deposit amounts will be included in the clerk's report each month. Ben's was called in due to the large volume of snow. Vrba has completed the sewer project on Whitmar. Motion made by Scholz, seconded by Vyhnaek to accept item #4 on the Consent Agenda. Motion carried.

Sheriff's Report: Board was introduced to Deputy Felix Cortez who has recently joined the Sheriff's Department. Fire Report: Due to the upgrades in the water line on Jackson Street, water was able to be pumped directly from the hydrant during the recent house fire in town. There are two new people who would like to join the fire department. Applications were not received in time to add to this month's agenda, so discussion will be held at the next meeting. Code Compliance: Bontrager reported on code violation letters that have been sent or are being processed, and two building permits that have been approved.

Unfinished Business: Discussion and consideration of monthly Covid-19 Review. There is a new executive order extending the continued limited waiver of public meetings requirements through April 20, 2021.

New Business: Consideration and discussion of the Dorchester American Legion – Post 264 Manager Application to NE Liquor Control Commission. Motion made by Scholz, seconded by Vyhnaek, to approve Todd Jensen as the new corporate manager. Motion carried.

Discussion was held on Code Compliance clean-up guidelines. Bontrager will recommend properties of residents who have not responded to code violation letters, and the board will decide whether to hire a professional clean-up service or to pursue criminal charges.

Consideration and discussion of the NDEE Amendment No. 1 Loan Agreement, Project D311633 was held. Motion made by Vyhnaek, seconded by Wenz, to approve the loan agreement. Motion carried.

Consideration and discussion was held on the Farmers Cooperative Gas Service Line Agreement and Water Main Location. Plan for gas line to be moved is okay as is. Motion made by Scholz, seconded by Vyhnaek, to approve the permit for the water line once a more detailed plan showing both the water lines and the silos is submitted and has been approved by the Village Engineer; and Farmers Cooperative will need to produce a legal description to submit to our attorneys to then put together an easement. Motion carried.

Consideration was given for approval of addendum to Seward/Saline County Waste Management Agency Interlocal Agreement. Motion made by Miller, seconded by Scholz, to approve the addendum. Motion carried.

Motion made by Wenz, seconded by Miller, to enter closed session with the Village Board, Atty. Kubert, code compliance officer Craig Bontrager, Clerk-Treasurer Riley, and Deputy Clerk Kasl for the protection of the public interest and for a strategy session to discuss potential litigation relating to Village Code Violations for a period not to exceed 30 minutes. Motion carried at 8:12 pm. Session was opened at 8:29 pm. Motion carried. No formal action was taken during closed session.

Motion made by Wenz, seconded by Vyhnalek, to direct the Village Attorney to begin a criminal prosecution regarding the property at 1003 Stephens. Motion carried.

Having no further discussion, motion was made by Wenz, seconded by Miller, to adjourn. Motion carried at 8:30 p.m. The next regular meeting will be held Monday, March 1, 2021 at 7:00 p.m. at the Community Hall.

Signed Chairman: Andrea Harkail

Written by Deputy Clerk: Jennifer Kasl

Accepted by Clerk / Treasurer: Gloria J. Riley

I, Gloria Riley, Clerk for the Village of Dorchester, hereby certify that the preceding minutes are a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees of the Village of Dorchester February 1, 2021. The minutes are available at Village Hall and the shortened version was published in The Crete News.

Clerk / Treasurer: Gloria J. Riley