

**Village of Dorchester Board of Trustees Agenda
Regular Board Meeting
Tuesday, December 7, 2021, 7:00 p.m., Community Hall**

The Village of Dorchester Board of Trustees will hold their regular monthly meeting on Tuesday, December 7, 2021, at 7:00 p.m. at the Community Hall. The meeting is open to the public. Six-foot social distancing will apply. An agenda for such meeting is available for public inspection at Village Hall, Dorchester Post Office, and First State Bank, NE. Except for items of an emergency nature, the agenda shall not be enlarged later than twenty-four hours before scheduled commencement of the meeting.

CALL TO ORDER

DISCLOSURE OF OPEN MEETINGS ACT & OTHER NOTIFICATIONS

This is an Open Meeting of the Village of Dorchester Nebraska Governing Body. The Village of Dorchester abides by the Nebraska Open Meeting Act in conducting business. A copy of the Nebraska Open Meetings Act is displayed on the south wall of this meeting room facility as required. A participant sign-in sheet is available for use by any citizen addressing the Board. Public Forum presenters shall approach the podium, state their names and address for the Clerk's record and topic you wish to speak in a professional manner. Presenters are asked to limit remarks to three minutes.

Please stand for the Pledge of Allegiance

ROLL CALL

DECLARATION:

That this meeting has been preceded by advanced notice and is hereby declared to open session.

OATH OF OFFICE:

1. Oath of Office: Eric Bird, Board of Trustees

Consent Agenda

1. Minutes: Approval of Nov 1, 2021 meeting
2. Claims & Accounts Payable Reports
3. Financial Report
4. Department Reports

Reports

1. Deputy Sheriff
2. Fire/Rescue, Chief Brant Pracheil
3. Code Compliance, Craig Bontrager

Unfinished Business

1. Consideration and Discussion of Electrical Easement for Bruha Addition
 - Timothy Kubert, Hoffschneider Law, P.C., LLO

Meeting Adjournment Sine-Die

CALL TO ORDER

REORGANIZATION MEETING – Oath of Office for All Elected Board Members

ROLL CALL

2021 BOARD REORGANIZATION

Nominations to Clerk and Motions for 2022 Board Chairperson

Nominations to Chairperson and Motions for 2022 Chairperson Pro-Tem

Chairperson to Appoint Officers for the following committees: Parks, Streets, Sewer, Cemetery, Water, Electricity, Buildings, Safety and S/SCSWMA board member

NOMINATION FOR VILLAGE APPOINTMENTS

Marvin Kasl, Utility Supt.;

Jennifer M Kasl, Clerk-Treasurer;

Kelly R Hoffschneider, Village Attorney;

Olsson, Village Engineer;

Justin Stark, PE, Olsson, be named as Street Superintendent.

First State Bank, NE – Dorchester Branch be named as Bank Depository.

New Business:

1. Consideration and Discussion of Zoning Permit #21-675
2. Consideration and Discussion for Year-End Certification City Street Supt Resolution #2021-11
3. Consideration and Discussion of Documentation of Street Supt. Appointment for 2021
4. Consideration and Discussion of Olsson project updates
5. Consideration and Discussion of IES Pay Application #3 – 5KV Coop Feeder Upgrade
6. Consideration and Discussion of Code Compliance Officer Contract
 - Craig Bontrager
7. Consideration and Discussion for Village Rental Agreements
 - Donna's Hair Creations, Archery property and all Other Leasehold Interest of the Village
8. Consideration and Discussion of Returned Deposits to Homeowners
9. Consideration and Discussion of Village and VFD Insurance Renewals
10. Consideration and Discussion of Employee HSA & Last Month Rule
11. Consideration and Discussion of Employee Christmas

Governing Body Comments & Board Correspondence

Meeting Adjournment

Submittal of Requests for Future Meeting Items:

Individuals who have appropriate items for Village Board or Village Staff consideration should complete the Comment, Concern & Agenda Request Form available at the Village Hall from the Clerk. If the issue can be handled administratively without Board Action, notification will be provided. If the item is scheduled for a Village Board Meeting or Workshop, notification of the event date will be given. Except for items of an emergency nature, the agenda shall not be enlarged later than twenty-four hours before scheduled commencement of the meeting.

This is an Open Meeting of the Village of Dorchester Nebraska Governing Body. The Village of Dorchester abides by the Nebraska Open Meetings Act in conducting business and may go into closed session when necessary. A copy of the Nebraska Open Meetings Act is on display in the meeting room as required by Nebraska State Law. Notice of meeting and copies of the agenda have been publicly posted prior to the meeting at the Dorchester Village Hall, U.S. Post Office, First State Bank, NE, and *The Crete News*.

Board Members

Chairperson, Andrea Pracheil; Roger Miller; Kelly Vyhnalek; Sarah Wenz; Eric Bird