

Village of Dorchester Board of Trustees Minutes December 7, 2020

The regular meeting of the Village of Dorchester Board of Trustees was held Monday, December 7, 2020 at the Dorchester Community Hall and was called to order at 7:10 p.m. Chairperson Andrea Pracheil advised those present of the Open Meeting Act. Answering Roll Call were board members Matt Scholz, Roger Miller, Sarah Wenz, Kelly Vyhnaek and Chairperson Andrea Pracheil. (All motions carried are unanimous "for" unless otherwise noted) Also in attendance were Gloria Riley, Clerk-Treasurer; and Jen Kasl, Deputy Clerk. Marvin Kasl, Utilities Superintendent; Bret Cerny, Asst. Utilities Superintendent; Atty. Timothy Kubert, Hoffschneider Law; Justin Stark, Olsson; and Craig Bontrager were present via Zoom. Advance Notice of the meeting was posted at the Dorchester US Post Office; First State Bank, NE; Village of Dorchester office and *The Crete News*.

Motion made by Vyhnaek, seconded by Scholz to accept items #1-#4 on the Consent Agenda. Motion carried (5-0).

No Sheriff's Report. Fire Report received. Officers remained the same, with the exception of Secretary/Treasurer, who is now Brent Kasl. Fire hall is closed to all outside activity, and the Tom & Jerry fundraiser will not be held this year. Firemen are meeting via Zoom. Per Chairperson Pracheil, Fire Department would still like the fire hall to be cleaned once a month for the time being.

Unfinished Business: Consideration and discussion of code compliance contract. Motion made by Wenz, seconded by Vyhnaek to approve the Contractor Services Agreement naming Craig Bontrager the new Code Compliance Officer. Motion carried.

Discussion and consideration of Covid-19 Review and Mask Recommendation. The board strongly suggests that people continue to wear masks around town while in public places.

Consideration and discussion of Year-End Certification of City Street Superintendent. This documentation is required for highway allocation fund. Motion made by Miller, seconded by Scholz to approve Resolution #2020-13. Motion carried. Motion made by Scholz, seconded by Miller to approve the Year-End Certification of City Street Superintendent. Motion carried.

Meeting was Adjourned Sine-Die.

Reorganization Meeting

The Oath of Office was recited by all elected board members. Chairperson Pracheil called the meeting to Order and answering Roll Call were Andrea Pracheil, Roger Miller, Matt Scholz, Sarah Wenz, and Kelly Vyhnaek. Nominations were open to the Clerk for Board Chairman. Motion made by Wenz, seconded by Miller to retain Andrea Pracheil as Chairperson. Pracheil accepted. Motion carried. Miller nominated Matt Scholz be Chairman Pro-Tem, seconded by Vyhnaek. Scholz accepted. Motion carried. (4-1)

Chairperson Pracheil appointed officers as follows: Parks - Sarah Wenz; Streets - Roger Miller; Sewer - Andrea Pracheil; Cemetery - Matt Scholz; Water - Andrea Pracheil; Electricity - Roger Miller; Buildings - Kelly Vyhnaek; Safety - Sarah Wenz; Seward/Saline Waste Management board member - Matt Scholz.

Motion made by Scholz, seconded by Vyhnaek to retain Marvin Kasl named as Utility Superintendent. Motion carried. Motion made by Miller, seconded by Vyhnaek to retain Gloria J Riley named Clerk and Treasurer. Motion carried.

Motion made by Miller, seconded by Vyhnaek to retain Kelly R. Hoffschneider, Hoffschneider Law, PC, LLO, as Village Attorney. Motion carried. Motion made by Scholz, seconded by Miller that Olsson be named as Village Engineer. Motion carried. Motion made by Scholz, seconded by Vyhnaek that Justin Stark, PE, Olsson be named as Street Commissioner. Motion carried. Motion made by Wenz, seconded by Vyhnaek that First State Bank, NE – Dorchester Branch be named as Bank Depository. Motion carried.

New Business: Discussion was held regarding Olsson’s Master Agreement Work Order #5. Motion made by Miller, seconded by Vyhnaek to approve Work Order #5. Motion carried.

Consideration and discussion held on the VFD Insurance Renewal. The board would like more specific information as to what is covered. Clerk-Treasurer Riley will get a detailed invoice from Vyhnaek Insurance. Motion made by Miller, seconded by Vyhnaek to approve the renewal. Motion carried.

Discussion was held regarding employee Christmas. The four village staff members will again receive a ham in lieu of holding a Christmas party.

Having no further discussion, motion was made by Scholz, seconded by Miller, to adjourn. Motion carried at 7:53 p.m. The next regular meeting will be held Monday, January 4, 2021 at 7:00 p.m. at the Community Hall.

Signed Chairman: Andrew Puckett
Written by Deputy Clerk: Jennifer Kasl
Accepted by Clerk / Treasurer: Gloria J Riley

I, Gloria Riley, Clerk for the Village of Dorchester, hereby certify that the preceding minutes are a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees of the Village of Dorchester December 7, 2020. The minutes are available at Village Hall and the shortened version was published in The Crete News.

Clerk / Treasurer: Gloria J Riley