

Village of Dorchester Board of Trustees Minutes August 3, 2020

The regular meeting of the Village of Dorchester Board of Trustees was held Monday, August 3, 2020 at the Dorchester Fire Hall and was called to order at 7:06 p.m. Chairman Pro-Tem Andrea Pracheil advised those present of the Open Meeting Act. Answering Roll Call were board members Matt Scholz, Roger Miller, Sarah Wenz, Kelly Vyhnalek and Chairman Pro-Tem Andrea Pracheil. (All motions carried are unanimous "for" unless otherwise noted) In attendance were Maryin Kasl, Utilities Superintendent; Bret Cerny, Asst. Utilities Superintendent; Gloria Riley, Clerk-Treasurer; Jen Kasl, Deputy Clerk; Atty. Kelly Hoffschneider; Larry Chapman, Farmers Cooperative; Steve Parks, Dorchester UMC; and Matt Smith. Advance Notice of the meeting was posted at the Dorchester US Post Office; First State Bank, NE; Village of Dorchester office and *The Crete News*.

Motion made by Pracheil, seconded by Scholz to allow Items #1-#3 on the Consent Agenda. Motion carried (5-0). Correction made to the clerk's report to change the date of the next regular meeting to Thursday, September 10. Discussion was held regarding internet and other options. Diode is working for now, so we will continue using them. Roger Miller would like to see the decals put on the trucks. Motion made by Miller, seconded by Scholz to accept #4 Consent Agenda item. Motion carried (5-0).

Saline County Deputy gave report. Downtown break-ins have been turned over the Omaha FBI.

Fire Department gave report. Final ambulance payment will be made by end of fiscal year. All other budget items remain the same. The fire department will be switching to digital, so will need all new pagers. Helmets and boots will also need replacing.

Old Business: There have not been any more complaints from businesses regarding the bathrooms being closed at the park. A grate at the splash pad will need to be replaced. Estimate from Crouch is \$180 for a plastic grate. Bret will get dimensions to Matt Scholz to get a quote from Tuttle's for a metal one.

New Business: Discussion was held regarding VRBA Pay Application #4. Motion made by Scholz, seconded by Miller to approve Pay Application #4. Motion carried (5-0). Discussion was held regarding VRBA Change Order #4. Motion made by Miller, seconded by Vyhnalek to accept Change Order #4. Motion carried (5-0).

Larry Chapman of Farmers Cooperative explained a potential plan to install a bulk weigh system for loading trains. They are currently in talks with the railroad to see if tracks can be moved, etc., and would like to ensure that the village can handle the extra load of electricity. They would like to start in January and have the project completed by August 2021. Marvin Kasl will contact the engineer for the village at Olsson's and Farmers Cooperative will provide their plan to the village to pass along to the engineer.

Discussion was held regarding the BNSF Permit Agreement to complete the Burkey Electric Project. It was decided that it would be easier and more cost efficient to use the BNSF Railroad Protective Liability Insurance Policy rather than purchase a policy from the village's existing insurance company. Motion made by Miller, seconded by Wenz to approve the BNSF Railroad Protective Policy. Motion carried (5-0).

Steve Parks spoke on behalf of the Dorchester UMC. They would like to pave the west side of the church to be more easily accessible for handicap parking. After some discussion, motion made by Vyhnalek, seconded by Miller to approve the paving project. Motion carried (5-0).

A new Dump Site Attendant is needed, as the summer help is done after this week. Clerk-Treasurer Riley has submitted an ad in the Crete News to be published this Wednesday, and notices have been posted at the village office, post office, First State Bank, and on the marquee. We have had one applicant thus far. After consideration, motion made by Miller, seconded by Wenz to hire Barbara Wilkinson as the Dump Site Attendant at a rate of \$9.00 per hour.

Per conversation with Craig Vyhnaek, Clerk-Treasurer Riley stated that the village staff and board are already bonded through our insurance agency. After discussion, it was decided to let Clerk-Treasurer Riley's bond through the bank lapse at renewal. Motion made by Wenz, seconded by Scholz to not bond the Deputy Clerk through the bank at this time. Motion carried (5-0).

The Code Compliance Job Description was discussed. Full job description and compensation will be determined prior to interviews. Motion made by Miller, seconded by Wenz to place an ad in the paper. Motion carried (5-0). Penny Keller is to be contacted for a flash drive of her Code Compliance file.

Nominations were taken for board chairman. Miller nominated Pracheil. Vyhnaek nominated Scholz. Pracheil won by a vote of 3-2. Nominations were taken for board chairman pro-tem. Wenz nominated Vyhnaek. Vyhnaek nominated Scholz. Scholz won by a vote of 4-1.

There was discussion about posting the minutes and the agenda for board meetings on the village website. Motion made by Miller, seconded by Scholz to post meeting agendas prior to the meetings and the meeting minutes after they have been board approved. Motion carried (5-0).

Atty. Kelly Hoffschneider went over his proposed engagement letter for the 2020-2021 fiscal year. After discussion, motion made by Miller, seconded by Vyhnaek to approve the engagement letter. Motion carried (5-0).

There was discussion on the proposed budget items needed for the 2020-2021 fiscal year for the village hall and utilities department. (VFD was discussed during the fire report). Clerk-Treasurer Riley will check with Emily Bausch prior to the budget meeting to see if there is funding available through the SRF to update the sewer plant. Budget workshop is set for August 27, 2020.

There will be a special meeting on August 18, 2020 to review bids for the Burkey and Northview Estates electrical projects. Roger Miller requested that the wi-fi from the library be released for public use. Miller also reported that he has been attending the quarterly Seward/Saline County Solid Waste Management meetings and can continue to do so if board would like.

Having no further discussion, motion was made by Miller, seconded by Vyhnaek, to adjourn. Motion carried at 8:54 p.m. The next regular meeting will be held Thursday, September 10, 2020 at 7:00 p.m. at the Fire Hall.

Signed Chairman: Andrea Pracheil

Written by Deputy Clerk: Jennifer Kest

Accepted by Clerk / Treasurer: Gloria J. Riley

I, Gloria Riley, Clerk for the Village of Dorchester, hereby certify that the preceding minutes are a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees of the Village of Dorchester August 3, 2020. The minutes are available at Village Hall and the shortened version was published in The Crete News.

Clerk / Treasurer: Gloria J. Riley